

**Subject:** Re: Insurance/Street Permit

**From:** Donald Duckworth <duckworth.donald@gmail.com>

**Date:** 06/23/2016 08:52 PM

**To:** Cynthia Rogers <westchester.cfm@gmail.com>

**CC:** Les Watt <les@blacktievalet.com>, Miki Payne2 <miki@hbdrollinger.com>

**BCC:** Donald R Duckworth <duckworth.donald@gmail.com>

I'll take care of it Monday.

On Jun 23, 2016 8:32 PM, "Cynthia Rogers" <[westchester.cfm@gmail.com](mailto:westchester.cfm@gmail.com)> wrote:

Hi all,

We just submitted our application on-line and all looks good. The next step is to have our insurance agent submit as detailed:

- "proof of insurance to the City Risk Management Section through their online application at <http://track4la.lacity.org>; only insurance approved through the Track4LA system (<http://track4la.lacity.org>) will be accepted." (doc attached)

Don - can you connect this through with the insurance agent? Information regarding the market detailed below and the instructions for the insurance agent are also attached.

Exciting! We are nearly to the finish line :)

Best,

Cynthia

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Bureau of Street Services - Application Reference Number: 20161077-2016

Sunday- Westchester Farmers' Market  
Certified Farmers' Market  
Operating year around, 9-2pm  
Around 500 attendees per Sunday

Location:  
6200 West 87th Street  
Los Angeles, CA 90045  
(Btw Sepulveda Eastway & Truxton Ave)

Non-Profit:  
WTC BID Charitable Non-Profit Corp

Liability coverage:

\$1,000,000. (see attached doc)

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Cynthia Rogers  
Westchester Farmers' Market  
Operations & Market Management  
[\(310\) 936-9060](tel:(310)936-9060)